



## MISSION BAY DESIGN REVIEW COMMITTEE

### IMPROVEMENTS REVIEW FORM

Mission Bay Homeowner's Association

P.O. Box 1775

Polson, MT 59860

Date: \_\_\_\_\_

Property Owner's Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mission Bay Address: \_\_\_\_\_

Mailing address if different: \_\_\_\_\_

Email Address: \_\_\_\_\_

\*\*\*Suggested timeline for completion is 6 months\*\*\*

Proposed Dates of Project : Start: \_\_\_\_\_

End: \_\_\_\_\_

Contact Information for Architect/Contractor/Project Manager:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

The following improvements require submission to the Mission Bay Design Review Committee (MBDRC) for approval (see page V-57 of the Mission Bay Design Guidelines Manual):

- *New construction or installation affecting the exterior of the already approved and completed home*
- *Any site construction or dwelling unit construction requiring a building permit from the City of Polson*
- *Installation or modification of landscape, hardscape, trees, shrubs, plants, irrigation or drainage systems, recreation areas and surface drainage revisions*
- *Subsequent changes or other improvements to the property after completion of the initially approved and/or constructed structure (including paint color change), landscaping, etc. must be submitted through the same design review procedure for approval by MBDRC.*

**A non-refundable submittal fee of \$250.00, or as determined by the MBDRC, is required for the review of submitted documents or plans for construction, additions, or projects requiring a City of Polson building permit.**

Briefly explain the proposed improvements planned for the home (please attach plans, diagrams, pictures, or further explanation on a separate piece of paper if applicable):

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NOTE: If the project will include a change of existing materials such as siding or roofing, please provide samples with this form. Samples of paint colors should be submitted either on the material to be painted or on 8 ½" X 11" pieces of paper.

Do not write below this line

MBDRC

Approved: 

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Denied: 

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