

MEETING MINUTES

Community Center & Mission Bay Master Association

March 16th, 2020 9:05 am | Meeting called to order by Gary Goodman, MB Steering Committee Chairman

In Attendance

Steering Committee: Gary Goodman, Allen Bone, David Coffman

Board of Directors: Bob Martin

Staff: Melanie Brooks, Karen Swan

Approval of Minutes

Allen Bone made a motion to approve the January 13th, 2020 minutes, and David Coffman seconded the motion. All were in favor and the January 13th minutes were approved as submitted.

March 16th, 2020 Meeting

The meeting was called to order by Mission Bay Steering Committee Chairman Gary Goodman. The agenda was changed to include discussion of Mission Bay policy and procedures regarding the coronavirus pandemic. The Mission Bay Master Association agenda will be postponed until the April meeting.

This was an open meeting.

Developer's Report

No developer's report was presented.

Manager's Report – Community Center

Karen Swan presented the finalized 2019 year-end financials. She passed out the preliminary year-end in January but all outstanding invoices have now been entered. The Community Center ended with \$14,800 over the budget.

2020 CC Projects - Melanie Brooks reported a few winter projects underway. Bids are being finalized for an updated phone system.

Melanie presented some bench options for consideration, to place at the sides of each of the new tennis/pickleball courts. The consensus from the group was to proceed with three of these, one for each court. To date, there is approximately a savings of \$15,000 on the court project, leaving some room to purchase these items. She will put together a final proposal for the benches at the April meeting. She also shared potential color combinations from actual installations for the tennis/pickleball courts and asked for opinions on choices. There are votes already on green/blue combinations as well as tan/green combination. There will be solicitations from more community members that play and have an interest prior to finalizing the color. There was a question as to how participants will sign-up. At this point no sign up is anticipated. Allen Bone shared that in his experience as a player, it works to have players rotate based on winning, and work to incorporate beginners.

Melanie shared options for leasing, getting new system or purchasing the current camera system on lease for the Community Center pool area. Current with Mission Valley Security, ordering and installing camera and monitor online, or installing a new system from Interstate Alarm Company. The committee present at the meeting asked for more information on the Interstate Alarm Company bid adding a potential camera at the front of the Community

center and one focused on the new tennis/pickleball courts. Also, information regarding camera system service agreement and warranty. She will obtain this information to present at the April meeting. There is money in the reserve set aside for 2020 in the technology category (will use this partially for phones) and \$1,000 in a security camera budget.

Standing Committee Updates – Community Center

There were no standing committee updates presented.

Old Business – Community Center

There was no old business presented.

New Business – Community Center

Gary Goodman opened discussion regarding the coronavirus pandemic. and go-forward operations at the Community center for the near future, based on directives that are in place for Montana. Mindset has changed over the past week. There is consideration for allowing people to make and not dictate their own choices, but at the present time, the higher concern is to be socially responsible during this time and eliminate exposure to the virus within the community. Bob Martin recommended anything that can be done at this time to flatten the curve to new exposures is important to consider. He suggested that during this time Melanie and Karen work in the office, with no visitors, but maintain a distance from any visitors. There would be consideration for Design Review meetings needing to be done, to not set-back home construction.

After discussion with the group present, with matching opinions from several not able to be present today, the decision was made to close the Clubhouse as of today. David Coffman suggested there be a specific dates of closure and to reevaluate at the next Steering Committee meeting. Upon agreement, the decision was to close the Community Center as of today through April 13th, to be re-evaluated at the next Steering Committee meeting on this date. The building will be closed via the honor system and will include both the exercise facility, rest room facilities and the Great room. The cleaning crew will continue to take care of the Center. Melanie will send out the closure information to all community members, post on the Mission Bay HOA website, and post announcements regarding restrictions and the closure. Bob suggested that CDC guidelines be attached for informational purposes.

Manager's Report – Mission Bay Master Association

No manager's report presented today.

Standing Committee Reports – Mission Bay Master Association

There were no reports presented today.

Old Business – Mission Bay Master Association

David Coffman asked about the status on the streetlight installation on Montana Landing. Melanie said the lights are on order with Clearwater Electric and should be installed soon, as they are received.

New Business – Mission Bay Master Association

No new business was presented.

Adjourn

The next Steering Committee meeting will be held on Monday, April 13th, 2020 at 9:00 am. This will be an open meeting.

Steps for Follow-Up

Melanie

1. Send newsletter, and post the Clubhouse closure.
2. Obtain further information on camera security system for community center.
3. Follow-up with Clearwater Electric on delivery and installation of lighting on Montana Landing
4. Confirm color choices, bench options for completion of tennis/pickleball court project.